

**PEACHLAND SENIORS' SUPPORT SOCIETY
MINUTES OF THE GENERAL MEETING
Wednesday, February 28th, 2024, 4:15 P.M.
Oltmanns Room & Zoom**

- PRESENT:** President Keith Fielding
Secretary-Treasurer Eldon Kerbes
Director Susan Haglund
Director Ted Cave
Director Keith Thom
Director Grant Topham
Director Pam Cunningham
- ABSENT:** District of Peachland Staff member – Cory Labreque
- STAFF:** Jodie Brennan, Property Manager
Linda Rich, Accountant
- CALL TO ORDER** Secretary- Treasurer Eldon Kerbes called the meeting to order at 4:20 p.m.
- ADOPTION OF THE AGENDA** **MOVED /SECONDED:**
THAT the agenda be accepted as presented.
CARRIED
- ADOPTION OF MINUTES** **MOVED/SECONDED:**
THAT the minutes of the Peachland Seniors' Support Society Regular meeting held January 24th, 2024 be adopted.
CARRIED
- NEW BUSINESS & CORRESPONDANCE** Discussion ensued regarding the BDO 2023 Audit Planning Letter. It was noted that a date change was required on the engagement letter. Accountant Linda Rich will follow up with BDO and advise BDO of the date of the AGM.
- PHASE 2 COMMITTEE** Discussion ensued regarding additional funding from BC Housing
- MOVED/SECONDED**
THAT
A. The Society is indebted to British Columbia Housing Management Commission ("BCHMC") in respect of its project at 4426-4450 5th Street, Peachland, BC (the "project").
B. The Society is increasing the funding to be obtained from BCHMA for the Project effective as of January 30, 2024.
C. As security for the increased funding, BCHMC requires the Society to execute new Promissory Notes;
AND THAT
The increase in funding for the Project being obtained from BCHMC is hereby approved, and any two directors of the Society are hereby authorized to execute the Promissory Notes as security therefor, and such further and other documents as may be necessary to give full force and effect to these resolutions.
CARRIED
- Discussion ensued regarding the Project Team Meetings on January 17th, 2024 and January 31st, 2024.
- Discussion ensued regarding a memorandum for interior design services.

Page 2

President Keith Fielding joined the meeting at 4:27 pm.

Discussion ensued regarding front building design and the Phase 2 change order process.

MOVED/SECONDED

THAT the President or Secretary-Treasurer be authorized to sign any CitySpaces recommended change order documents for the Phase 2 project on behalf of the Society, and further;

THAT a list of change order documents signed on behalf of the Society be provided at each meeting of the PSSS Board for information.

CARRIED

Discussion ensued regarding an update on the February 18th, 2024 Project Team Meeting.

PROPERTY MANAGER'S REPORT The Property Manager gave a verbal report. Discussion ensued.

MOVED/SECONDED

THAT the Peachland Seniors' Support Society approve the completion of a Building Condition Assessment by BCNPHA in the amount of \$3,730.56, plus estimated disbursements of \$542.91, using funds from the Capital Reserve Fund.

CARRIED

Discussion ensued regarding the Society's Pet and Pet Damage policy. The Board did not entertain any changes to the policy.

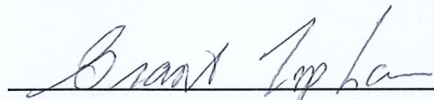
FINANCIAL STATEMENTS Secretary Treasurer Eldon Kerbes gave a verbal report. Discussion ensued.

ANNUAL GENERAL MEETING April 17th, 2024 at 10:30 am.

NEXT MEETING TBD

ADJOURNMENT **MOVED:**
THAT the meeting be adjourned at 11:50 a.m.

Certified Correct

Per: 
Eldon Kerbes, Secretary-Treasurer
Dated at Peachland, BC

This 17 day of April, 2024